

(903) 389-3236 Office
(903) 389-3840 Jail
(903) 389-5730 Fax
E-mail: sheriff-freestone@glade.net
Web page: www.freestonesheriff.com

RALPH BILLINGS
SHERIFF, FREESTONE COUNTY
P.O. Drawer 47
Fairfield, Texas 75840

Don Anderson
Chief Deputy
Lacey Taylor
Administrative Assistant

YOU MUST ANSWER ALL QUESTIONS COMPLETELY TO BE CONSIDERED FOR A POSTION

APPLICATION FOR EMPLOYMENT

_____ Date: _____
Last Name First Name Middle Name

_____ Street Address City State Zip Code

_____ Date of Birth Social Security Number Driver's License Number State

_____ Telephone Numbers

Position Applying For: Dispatcher Deputy Jailer Clerk Date Available for work: _____

Have you ever filed an application with this agency before? Yes No If yes, give date: _____

Have you ever been employed with this agency before? Yes No If yes, give date: _____

Are you currently employed? Yes No If yes, may we contact your employer? Yes No

Hours available for work: Full Time _____ Part Time _____ Shift work _____ Temporary _____

Are you currently on "lay-off" status and subject to recall? Yes No

Are you a veteran of the United States military service? Yes No If yes, list branch of service: _____

Number of years served: _____ Rank at discharge: _____

Do you smoke? Yes No Do you drink alcoholic beverages? Yes No If yes, how often? Occasional _____ Frequently _____

Have you ever been convicted of a criminal offense class B or above? Yes No If yes, explain in detail and give final disposition:

Indicate foreign languages you can speak, read and/or write:

Language: _____ (Check appropriate boxes): Speak _____ Read _____ Write _____

Language: _____ (Check appropriate boxes): Speak _____ Read _____ Write _____

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include and job-related military service assignments and volunteer activities. You may exclude organizations, which indicate race, color, religion, gender, notional origin, handicap or other protected status.

Employer: _____ **Phone number(s):** _____

Address: _____

Job title: _____ Supervisor: _____

Dates employed: From _____ To _____ Hourly rate/salary: Starting _____ Final _____

Work performed: _____

Reason for leaving: _____

Employer: _____ **Phone number(s):** _____

Address: _____

Job title: _____ Supervisor: _____

Dates employed: From _____ To _____ Hourly rate/salary: Starting _____ Final _____

Work performed: _____

Reason for leaving: _____

Employer: _____ **Phone number(s):** _____

Address: _____

Job title: _____ Supervisor: _____

Dates employed: From _____ To _____ Hourly rate/salary: Starting _____ Final _____

Work performed: _____

Reason for leaving: _____

Employer: _____ **Phone number(s):** _____

Address: _____

Job title: _____ Supervisor: _____

Dates employed: From _____ To _____ Hourly rate/salary: Starting _____ Final _____

Work performed: _____

Reason for leaving: _____

(If you need additional space please continue on a separate sheet of paper)

EDUCATION

High school: Name _____ **Location:** _____

Circle years completed: 9 10 11 12 Diploma: Yes ___ No ___

College/University: Name _____ Location _____ Years completed _____

Name _____ Location _____ Years completed _____

Diploma: Yes ___ No ___

Graduate/Professional: Name _____ Location _____ Years completed _____

Describe course of Study: _____

Describe any specialized training, apprenticeship, skills and extracurricular Activities: _____

Describe any honors you have Received: _____

State any additional information you feel may be helpful to us in considering your application: _____

List professional, trade, business or civic activities and offices held (you may exclude memberships which would reveal race, sex, religion, national origin, age, ancestry, or handicap or other protected status):

Law enforcement training: _____ Location: _____
Certified peace officer: Yes ___ No ___ If so, date: _____

REFERENCES

List three references who are not related to you and are not previous employers:

(1) Name: _____
Address: _____ Phone Number: _____

(2) Name: _____
Address: _____ Phone Number: _____

(3) Name: _____
Address: _____ Phone Number: _____

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event of employment I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand that I am required to abide by all rules and regulations of the employer.

Signature of applicant

Date

(FOR PERSONNEL DEPARTMENT USE ONLY)

Arrange interview: Yes ____ No ____

Remarks: _____

Interviewer

Date

Employed: Yes ____ No ____

Date of employment: _____

Hourly rate/salary: _____

Job title: _____

Department: _____

By: _____
Name and title

Date